Report to:	Overview and Scrutiny Committee
Title:	End of Quarter 3 (October – December 2017) 2017 /18 Key Performance Indicator (KPI) Report
Date of meeting	8 March 2018
Report of:	Head of Corporate Strategy and Communications

1.0 SUMMARY

- 1.1 Watford BC's Corporate Plan sets out the council's priorities and corporate work programme over a four year period. Underpinning the plan is a suite of key performance indicators. These measures support the delivery of good quality services (both internal and external) by highlighting areas of good performance and, more importantly, under performance. Leadership Team has approved a review of these indicators during 2017/18 so that they align more closely with the council's priorities and support decision-making and improvement.
- 1.2 The attached report shows the results for these key performance indicators at the end of Quarter 3 (October December) 2017/18. This means that both quarterly and monthly results are included the report shows which are collected and reported quarterly and which monthly. The report also shows:
 - The result for Quarter 3
 - \circ The results for the same period in 2016/17 if available
 - The result for the previous period end of Quarter 2 (July September) 2017/18
 - The target that was set for 2017/18
 - o Whether the indicator result is above or below target
 - Benchmarking information, where available, against Hertfordshire authorities or all England authorities. As this collates national information, it lags behind that collected by the council and so, in most cases is Q2.
- 1.3 The results for some of the customer services indicators are not available for reporting as the Lagan reporting system is not working. The council has procured a new Customer Relationship Management (CRM) system, which will provide a more reliable reporting tool.
- 1.4 Performance remains strong across a number of indicators, with significantly more performing above target than below.
 Of note this quarter, are:
 - the most common reason for homelessness (indicator 14) is once again private sector eviction. In Quarter 2, for the first time since 2012/13 parental eviction was the main reason but, from the results for Quarter 3, this was clearly not a trend
 - the improvement to the numbers in temporary accommodation (indicator 15), which has continued to fall in Quarter 3

• continued strong planning performance

2.0 **DECISION REQUIRED**

2.1 Overview and Scrutiny Committee is asked to note the key performance indicator results for Quarter 3 2017/18.

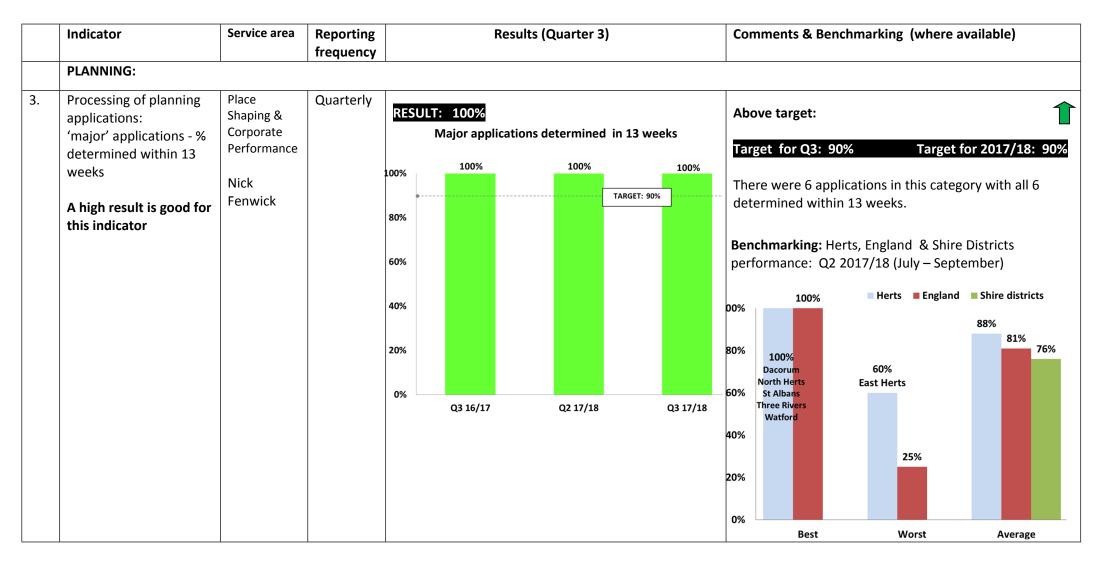
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KEY PERFORMANCE INDICATORS: 2017/18

QUARTERLY INDICATORS - QUARTER 3

I. CUSTOMER FIRST INDICATORS



	Indicator	Service area	Reporting frequency			R	esults (Q	uarter 3)			Com	ments & Be	enchm	arking	(where ava	ilable)	
4.	Process of planning applications: 'minor' applications - % determined within 8	Place Shaping & Corporate Performance	Quarterly	RESU			cations de	etermined	in 8 week	S		ve target: et for Q3:	90%		Target foi	· 2017/18	1 90%
	weeks A high result is good for this indicator	Nick Fenwick		100% 80%	•	94%		96%	TARGET: 90%	100%	dete	rmined wit	hin 8 v	veeks.	n this catego d & Shire Di		l 48
				60% 40%							perfc 100%	98%	2 2017 5 100 %		ly — Septeml Herts ■ Engla	nd 🔳 Shire	districts
				20%							80%	Three Rivers		74% Welwy Hatfiel	'n	90%	% 85%
				0%		Q3 16/17		Q2 17/18		Q3 17/18	60% 40%				37%		
											20%				25%		
											0%	Best			Worst	Avera	age

	Indicator	Service area	Reporting frequency		Result	s (Quarter 3)			Comments & Benchmarking (where available)
5.	Process of planning applications: 'other' applications - % determined within 8	Place Shaping & Corporate Performance	Quarterly	RESULT	95% Other application	ns determined	in 8 week	s	Above target:Image: Comparison of the com
	weeks A high result is good for this indicator	Nick Fenwick		100% 80% 60% 20% 0%	94% Q3 16/17	98%	TARGET: 90%	95%	There were 120 applications in this category, with 114 determined within 8 weeks. Benchmarking: Herts, England & Shire Districts performance: Q2 2017/18 100% Stevenage 100% Herts England Shire districts 80% 61% Welwyn Hatfield 61% Welwyn Hatfield 61% Welwyn Hatfield 60% 40% England 8 Shire Districts Average

	Indicator	Service area	Reporting frequency		F	Results (Quarter 3)		Comments & Benchmarking (where available)
6.	CSC service levels – 85% calls answered in 20 seconds (Revenues and Benefits calls are not included) A high result is good for this indicator	Service Transf'tion Andrew Cox	Monthly	RESULT 100% 80% 60% 40% 20%	82% 85%	Not available	82%	Below target: Target for Q3: 85% Target for 2017/18: 85% 8% improvement from last quarter due to the increase staffing levels in November. This will improve further once new staff are fully trained on all services`.
				0%	Q3 16/17	Q2 17/18	Q3 17/18	

	Indicator	Service area	Reporting frequency	Results (Quarter 3) Comments & Benchmarking (where ava	ailable)
7.	Long wait calls received to CSC Long wait = calls not answered within 2 minutes (Revenues and Benefits calls are not included) A low result is good for this indicator	Service Transf'tion Andrew Cox	Monthly	Below target:	Ţ
8.	CSC service levels 95% all calls answered	Service Transf'tion		ESULT: 98% Above target:	1
	A high result is good for this indicator	Andrew Cox		99% 98% 7arget for Q2: 95% Target for 80% 60% 40% Not available 0% Q3 16/17 Q2 17/18 Q3 17/18	r 2017/18: 95%

	Indicator	Service area	Reporting frequency		ſ	Results (Quarter 3)		Comments & Benchmarking (where available)
9.	Calls resolved at first point of contact A high result is good for this indicator	Service Transf'tion Andrew Cox			T: NOT AV	'AILABLE Lagan is not availab	le	
10.	Complaints resolved at stage one A high result is good for this indicator	Service Transf'tion Andrew Cox		RESUI 100% 80% 60% 40% 20% 0%	.T: 58% 43% Q3 16/17	Not available Q2 17/18	0% 58% Q3 17/18	Below target: Image: Target for Q3: 90% Target for 2017/18: 90% At the end of Q3: Revs & Bens had 3 outstanding complaints Housing had 1 outstanding complaint EH had 1 outstanding complaint

	Indicator	Service area	Reporting			Results (Quarter 3)		Comments & Benchmarking (where available)
			frequency					
11.	% of stage 1 complaints resolved within 10 days	Service Transf'tion		RESU	JLT: 58%			Below target:
	A high result is good for	Andrew Cox		100%	•	TARGET: 90%		Target for Q3: 90% Target for 2017/18: 90%
	this indicator			80%				At the end of Q3:
				60%			58%	Revs & Bens had 3 outstanding complaints
				40%	43%			Housing had 1 outstanding complaint
				20%				EH had 1 outstanding complaint
				0%		Not available		
					Q3 16/17	Q2 17/18	Q3 17/18	

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	Indicator	Service	Reporting	Results (Quarter 3)			Comments & Benchmar	king (where	e available)	
		area	frequency							
	HOUSING:									
12.	Affordable homes completions, including social / affordable rent, affordable sales and starter homes. (Starter homes do not contribute to reduction in homeless households on the waiting list or in temporary accom.) A high result is good for this indicator	Place Shaping & Corporate Performance Nick Fenwick	Biannually	Not rep	orted in Q	2 (32 achieved up to	end of Q2).			
13.	Number of statutory homeless A low result is good for this indicator	Quarterly	RESULT		statutory homeless (n	ew cases)	No target set. Benchmarking: Herts a Q2 2017/18 Numbers accepted as I need			
		Fenwick		50					Total	Number per 1,000 households
								Broxbourne	74	1.85
				40		32		Dacorum	22	0.34
				30		32		East Herts	22	0.36
				30			24	Hertsmere	28	0.66
				20				North Herts	13	0.23
								St Albans	33	0.37
				10				Stevenage	17	0.55
								Three Rivers	13	0.35
				0	Q3 16/17	Q2 17/18	Q3 17/18	Watford Welwyn Hatfield	32 38	0.79
								England		0.65
								London		1.21
1								England exc. London		0.55

	Indicator	Service area	Reporting frequency	Results (Quarter 3)	Comments & Bo	enchmarking (where a	vailable)					
14.	Reasons for homelessness	Place Shaping &	Quarterly	No target set								
	Narrative indicator	Corporate Performance Nick		Watford BC: Homeless acceptances - top main reasons for loss o home	of last settled	Q3 Sept - Dec						
		Fenwick		Loss of private sector tenancy		10 (42%)						
				Family or friend eviction		3 (12.5%)						
				Relationship breakdown – violent		3 (12.5%)						
				Left hospital/institution/care		2 (8%)						
				Loss other rented		2 (8%)						
				Other		1 (4%)						
				Parental evictions		1 (4%)						
				Relationship break non-violent		1 (4%)						
				Rental arrears (private)		1 (4%)						
				Total Homeless Acceptances		24						
				Homeless applications		34						
				to the trend seen over the last few years, following la reason.	ast quarter when far	nily or friend eviction w	as the main					

Indicator	Service area	Reporting frequency	Results (Quarter 3)	Comments & Benchmarki	ng (where av	ailable)
			Benchmark against England and London (Q2 2017/18)	I		
			Homeless acceptances	England	London	England
			Top main reasons for loss of last settled homeRelatives/friends no longer able or willing to provide	15%	15%	exc London 15%
			accommodation (parents) Relatives/friends no longer able or willing to provide accommodation (other)	12%	15%	11%
			Relationship breakdown with partner (violent)	12%	6%	14%
			Relationship breakdown with partner (other)	5%	2%	7%
			Mortgage arrears (repossession or other loss of home)		0%	1%
			Rent arrears	3%	3%	3%
			End of assured shorthold tenancy	28%	31%	26%
			Loss of other rented or tied housing	6%	7%	5%
			Other reasons	19%	22%	18%

	Indicator	Service area	Reporting frequency			Results (C	Quarter 3)		Comments & Benchma	rking (where	e available)	
15.	Number of households living in temporary	Place Shaping &	Quarterly	RESL	JLT: 188					Above target:			
	accommodation Snap-shot at quarter	Corporate Performance			Household	ls in tempo	rary accor	nmodatior	ı	Target for Q3: 200	-	et for 2017/18: 200	
	end	Nick		250	223					In the quarter October to weeks when the number			
	A low result is good for this indicator	Fenwick		200			196	TARGET: 200	188	Presentations of homeles previous quarter and mor			
				150						previous quarter.			
				100						Benchmarking: Herts a Q2 September 2017	nd England p	erformance:	
				50						Number of household accommodation		-	
				0							Total	Number per 1,000 households	
					Q3 16/17		Q2 17/18		Q3 17/18	Broxbourne	452	11.3	
										Dacorum	85	1.32	
										East Herts	19	0.31	
										Hertsmere	166	3.93	
										North Herts	76	1.32	
										St Albans	119	1.99	
										Stevenage	78	2.09	
										Three Rivers	72	1.92	
										Watford	196	4.83	
										Welwyn Hatfield	75	1.57	
										England		3.37	

	Indicator	Service area	Reporting frequency	Results (Quarter 3)				Comments & Benchmarking (where available)
16.	Number of households living in temporary accommodation with children Snap-shot at quarter	Place Shaping & Corporate Performance	Quarterly	200		orary accommodation	n with children	No target set for this indicator. This is the P1E return figure to government.
	end A low result is good for this indicator	Nick Fenwick		180 160 140 120 100 80 60 40 20			158	it includes pregnant women with no other dependents At end of December 2017: 158 households were living in temporary accommodation with children including pregnant women with no other dependent children. These households had a total of 359 children including expected children. (December 2016, the equivalent figure was 190 households with 391 children including ones expected).
				0	Q3 16/17	Q2 17/18	Q3 17/18	
17.	Number of households living in temporary accommodation without children Snap-shot at quarter	Place Shaping & Corporate Performance	Quarterly	RESULT: Hous	seholds in te	mporary accommoda children	tion without	No target set for this indicator.
	end A low result is good for this indicator	Nick Fenwick		30	33	19	30	
				25 20				
				15				
				10 5				
				0	Q3 16/17	Q2 17/18	Q3 17/18	

